

RILEY COMMUNITY CONSOLIDATED SCHOOL  
District 18  
9406 Riley Road  
Marengo, IL 60152  
Wednesday, July 18, 2018  
7:00 PM  
School Library

## **MINUTES OF THE REGULAR SCHOOL BOARD MEETING**

School Board Members Aubry, Nordmeyer, Mitchell, Olsen and Coffman answered roll call at 7:01 P.M. Members Millard and Northcutt were absent. Also in attendance were Mrs. Conkling, Superintendent, Mrs. Schnable, Business Manager and Mrs. Sheahan, Secretary.

Those present stood for the Pledge of Allegiance.

Additional Agenda Items - Section IX D. Bus Purchase

There were three Freedom of Information Act requests - Cal Skinner (Union membership and dues), Jack Franks (Staff numbers and administrative and teacher salaries since 2010), and Shaw Media (Superintendent Salaries and contracts since January 2017)

Board of Education Closed Session Tape Recordings with 18 months longevity approved for destruction - None

There were no questions on the Financial Report for June 2018.

Member Olsen had a few questions on the Treasurer's Report, Bills Payable for July 2018 – All questions were discussed and answered via Mrs. Schnable, Business Manager prior to the Board of Education Meeting.

There were no questions on the Minutes of the Regular Board Meeting, June 20, 2018.

There were no questions on the Closed Session Meeting Minutes, June 20, 2018.

There were no questions on the Approval of the following for school year 2018-2019: Student Handbook, Certified Staff Handbook, Student Activity Fund Manual, Crisis Plan, ESP Personnel Handbook, Transportation Handbook Rules/Regulations, Schedules, and Routes, Athletic Extra-Curricular Rules/Regulations and Contest Schedules, 8<sup>th</sup> Grade Class Trip, and Class Trips pending final Administrative approval, Curriculum Guides/Materials/Textbooks, Facility Use Guidelines, Fiscal Internal Control Manual, all Job Descriptions, and Mobile Classroom Temporary use of Facilities.

There were no questions on the Approval and Review and first reading of Board of Education policy updates from 1. January/February PRESS: 2:260, 4:40, 5:20, 5:170. 2. May/June PRESS (2:105, 2:170, 4:20, 4:80, 4:140, 6:10, 6:30, 6:60, 6:120, 6:130, 6:135, 6;190, 6:220, 6:230, 6:240, 6:250, 7:50, 7:165, 7:330, 7:340, 8:25

The Annual School Safety Review Pursuant to the School Safety Drill Act (P.A.-94-600) will be conducted on Wednesday, September 19, 2018, in the Library at 6:00 P.M.

There were no questions or concerns on the authorization of BMO Harris Bank of Marengo and Prairie Community Bank of Marengo to serve as District depository of funds and investments for Fiscal Year 2019.

There were no questions on the Riley CCSD 18 Regular Board of Education meeting schedule and Committee assignments 2018-2019. (Note: A Revised schedule indicates January-June meetings are scheduled in 2019)

Member Aubry made a motion to approve the Consent Agenda as presented with typo corrections noted. Member Olsen seconded the motion which carried on a roll call vote as follows:

Member Aubry – AYE  
Member Coffman – AYE  
Member Mitchell – AYE  
Member Nordmeyer – AYE  
Member Olsen - AYE

**INTRODUCTION OF VISITORS**

Shawna Zont, RCCD18 teacher  
Carole Mortimer, RCCD18 teacher  
Robin Wahl, Member Olsen’s sister  
Frank Vicari, AP/AD Candidate  
Teresa Wisted, RCCD18 teacher  
Brian Warren, RCCD18 teacher  
Cathi Kunde, RCCD18 teacher  
Marcus Hostetler, RCCD18 teacher  
Alexis Arvanitis, RCCD18 teacher  
John Matz, RCCD18 bus driver

**PUBLIC INPUT**

None

## COMMUNICATIONS

- IASB Joint Annual Tri-Conference Workshops November 16-18, 2018 and leadership workshops on Friday – confirmed reservations for two Administrative Staff and two RCCSD 18 Board of Education Staff.
- Violent Malicious Acts Insurance-CLIC – suggested to table until further review.
- McHenry County Zoning Board of Appeals: Solar Farm on Beck and Harmony Rd – three currently in RCCSD 18.

## PRESIDENT'S REPORT

None

## SUPERINTENDENT'S REPORT

- Building cleaning and maintenance is ongoing.
- Brackmann Construction is scheduled to return to complete trim and counter installation after flooring installation is complete.
- Billy's Flooring is delayed until July 25, 2018.
- Riley Jr. High girls are invited to participate in the Marengo Community Softball League - Insurance/expenses/schedules will not interfere/conflict with RCCSD 18.

## DISCUSSION ITEMS

- Tentative Budget Information – waiting for software update to be completed. We do not have access yet. Will bring to August 15, 2018 Board Meeting and to be posted prior to September Hearing. All to be completed by end of October 2018.
- Tentative Grade level enrollments total 291 for 2018-2019 (292 = 2017-2018).
- HVAC Expansion: Member Coffman to go over proposal with Superintendent Conkling prior to discussing with Architect.
- Bus Purchase – may need another bus for backup and athletic events.

## OLD BUSINESS

None

## NEW BUSINESS

Member Nordmeyer made a motion Authorize Superintendent Conkling to hire bus drivers sufficiently to accommodate Transportation needs for 2018-2019. Member Aubry seconded the motion which carried unanimously.

Members of the Board unanimously agreed to table the consideration to Approve purchase of Violent and Malicious Act Insurance through CLIC: Policy Coverage amount of \_\_\_\_\_ for a cost of \_\_\_\_\_ annually until further review first.

Member Olsen made a motion to Approve recommendation to release **seven** (highlighted) of Special and Executive Session Meeting Minutes as follows:

12/17/2008, 3/19/2008,4/16/2008,1/21/2009,3/18/2009, 7/15/2009, 10/21/2009, 11/10/2009, 2/17/2010, 6/16/2010, 7/21/2010, **3/16/2011**, 6/15/2011, 8/11/2011, 10/19/2011, 2/15/2012,

3/21/2012, 2/20/2013, 9/18/2013, 10/16/2013, 4/23/2014, 8/26/2014, 12/17/2014, 3/8/2015, 4/15/2015, 8/19/2015, 9/16/2015, 10/14/2015, 3/16/2017, 3/28/2017, 7/19/2017, 10/18/2017, 12/20/2017, 1/17/2018, 2/28/2018, 4/18/2018, 5/16/2018. Member Nordmeyer seconded the motion which carried unanimously.

A motion was made by Rick Nordmeyer to Authorize Bradley and Bradley Architects to prepare roof replacement specification for the area over the quad classrooms and the gym and establish bid letting notification for August, 2018. Member Coffman seconded the motion which carried unanimously.

A motion was made by Rick Nordmeyer to Authorize Bradley & Bradley Architects to provide engineer opinions on building capacity to house a new HVAC configuration and units including structural and electrical load capacity not to exceed \$3,800. Member Coffman seconded the motion which carried unanimously.

Member Olsen made a motion to Approve hire of Assistant Principal/Athletic Director Frank Vicari, effective 7/18/18. Member Nordmeyer seconded the motion which carried on a roll call vote as follows:

Member Aubry – AYE  
Member Coffman – AYE  
Member Mitchell – AYE  
Member Nordmeyer – AYE  
Member Olsen – AYE

Member Aubry made a motion to Approve hire of 1<sup>st</sup> Grade Teacher Cheryl Wojcik. Member Nordmeyer seconded the motion which carried on a roll call vote as follows:

Member Aubry – AYE  
Member Coffman – AYE  
Member Mitchell – AYE  
Member Nordmeyer – AYE  
Member Olsen – AYE

A motion was made by Member Aubry at 8:02PM to enter Closed Session to discuss personnel and negotiations. Member Nordmeyer seconded the motion which carried unanimously.

A motion was made by Member Aubry at 8:29PM to return to Open Session. Member Coffman seconded the motion which carried unanimously.

**PRESIDENT’S CALL FOR ANY COMMENTS FROM BOARD MEMBERS:**

None

Member Aubry made a motion to adjourn at 8:32PM. Member Nordmeyer seconded the motion which carried unanimously.

The next Board of Education meeting will be Wednesday, August 15, 2018 at 7PM.

Respectfully submitted,  
Elizabeth Sheahan, Riley School Secretary

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Mrs. Anita Mitchell – President

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Mrs. Tamela Olsen - Secretary