

RILEY COMMUNITY CONSOLIDATED SCHOOL
District 18
9406 Riley Road
Marengo, IL 60152
Thursday, August 17, 2017
7:00 PM
School Library

MINUTES OF THE REGULAR SCHOOL BOARD MEETING

School Board Members Northcutt, Olsen, Mitchell, Millard, and Aubry answered roll call at 7:01 P.M. Members Coffman and Nordmeyer were absent. Also in attendance were Mr. Trickett, Superintendent, Mrs. Conkling, Principal, Mrs. Schnable, Business Manager and Mrs. Andrews, Office Manager.

Those present stood for the Pledge of Allegiance.

There were no Additional Agenda Items.

There were no Freedom of Information Act requests.

Board of Education Closed Session Tape Recordings with 18 months longevity approved for destruction: February 10, 2016 (1 of 2), February 10, 2016 (2 of 2), and February 17, 2016

Member Olsen had sent Mrs. Schnable some questions via email on the Financial Report for July 2017. Mrs. Schnable answered her questions. There were no further questions asked at the meeting.

There were no questions on the Treasurer's Report, Bills Payable for August 2017.

There were no questions on the minutes for the Regular Board Meeting and Executive Session for July 19, 2017.

The first reading of the Board of Education Policy revisions was put on hold until the September meeting: 2:100, 4:15, 4:130 - E, 5:120, 7:100, 7:190 - E2. PRESS March 2017 - 5 Year updates: 3:70, 4:180, 5:70, 5:80, 5:110, 5:140, 5:210, 5:220 - E, 5:230, 5:270 - E, 5:285, 5:300, 5:320, 7:70, 6:185.

Member Aubry made a motion to approve the Consent Agenda. Member Olsen seconded the motion which carried on a roll call vote as follows:

Member Aubry – AYE
Member Olsen – AYE
Member Millard – AYE
Member Mitchell – AYE
Member Northcutt – AYE

INTRODUCTION OF VISITORS

John Matz was present for the meeting. He is a bus driver here at Riley School.

PUBLIC INPUT

None

COMMUNICATIONS

Mr. Trickett discussed the Alliance Legislative Report. The Senate & House did not accept the veto of the Governor. No money has been approved to be released for education.

The IASB Kishwaukee Division dinner meeting is Thursday, October 5, 2017 in Machesney Park. Mr. Trickett will bring up the dinner at next month's meeting to see if any Board Members want to attend.

Mr. Trickett said that we received two bids for a new mini-van. He discussed the letter accepting the bid from Jack Wolfe Auto Group for a 2017 Dodge mini-van. Nora Perez will be driving the minivan. Gas for the van will be purchased at the Shell station in Marengo.

Mr. Trickett said the Mrs. Conkling did a good job on Title I District Plan.

The Board discussed the IASB Policy Reference Education Subscription Service (PRESS) Issue 95, July 2017. Mr. Trickett will include this information each month in the Board packet.

PRESIDENT'S REPORT

Member Mitchell attended the SEDOM Board meeting, and they approved the budget.

There are four spots up for election next year for SEDOM. Member Mitchell is on the nominating committee.

PRINCIPAL'S REPORT

Mrs. Conkling said that the building is not quite ready for the school year to begin, but it is being worked on. She gave a huge thank you to the staff for getting the school open for the school year.

The lunch fee is increasing to \$2.65 this year. The milk charge did not change.

The flag raising ceremony will take place Friday, August 19, 2017.

The eclipse on Monday, August 21, 2017 is causing some issues for safety. We will not be having outside P.E. or recess on this day. Mrs. Conkling is working on a plan for the Jr. High with them going in and out of the building. She will do a school reach call on Friday to inform parents on the safety precautions the school is taking. Inside activities for the eclipse will be teacher specific.

We do not have a soccer coach at this time. Mrs. Conkling interviewed a candidate, but they did not work out. When Mrs. Conkling sends out the call for the eclipse, she will also say that we are still looking for a soccer coach.

Mrs. Conkling is finishing her law class this weekend and then will start her last two classes for the fall on Monday. There are a few days that she will have to go to Lake Forest for class this session.

SUPERINTENDENT'S REPORT

Enrollments and Grade Level Sections:

The administration, based upon review of the students, has split the 4th grade level into two sections for this year. Our 6th grade has been reduced from two sections to one section. This decision, while not easy, is in our opinion aligns with past practice of having smaller class sizes at the lower grade levels when numbers range from the 28 to 30+ range.

Paving Project Update:

Paving of the parking lot and playground area has been completed after a number of setbacks due to the rain over the past several weeks. TAT project manager has been very cooperative in our requests to adequately assure we will have no or very minimal ponding of water. A big thank you to Craig Mitchell, whose background in asphalt design, consulted with TAT and was extremely helpful.

Epoxy Flooring Update:

Epoxy flooring in the hallways has been completed. The removal of the asbestos prior to the epoxy flooring was well worth the cost from a safety and installation perspective. Due to a slight settling in the Jr High Annex bathroom floors the joints between the flooring materials has become wider and more difficult to clean. I approved Billy to clean the joints and apply a material for leveling and assist with overall cleaning for a cost of \$500. The floors in hallways will require less maintenance, however, a scrubber will be needed to maintain the floors in the hallways and cafeteria area. This equipment is strongly recommended for use with epoxy flooring, although it will be used one or two times monthly on the hallways, the use in the cafeteria will be daily. Hand mopping the entire cafeteria and kitchen daily has become very time consuming for our custodial staff. The scrubber will reduce drying time and provided greater access in minutes rather than hours to the cafeteria following lunch.

Mini-Van Purchase Update:

A 2017 seven passenger Dodge Mini-Van has been purchased from Jack Wolfe Dealership in Belvidere with a 100,000 mile seven year warranty for 23,806. We received two bids, Wolfe and Benoy Motors of Woodstock, with approximately \$2,000 difference in price. The Wolfe Dealership van had additional features over the Benoy vehicle. This vehicle will be used primarily during the school year for transporting special education students to Crystal Lake. Magnetic signs will be visible on the front doors as well as on the back of the van.

Transportation Update:

Mrs. Schnable spent a great deal of time establishing bus routes for both regular, special education and preschool students. In doing so, she has been able to reduce our daily routes from six to five. Although, we still have maintained eight buses to assist with extracurricular activities and field trips. With the reduction in routes there will be an increase in the number of students riding each day, this will limit seating, and restrict our ability to accommodate requests to have students dropped off at locations other than their assigned route. This will be a big adjustment for both students and parents. The lack of bus drivers is a major concern for not only us but many districts throughout the State.

Interior Camera Surveillance:

The interior cameras located primary in the main building and three cameras located on the outside of the Jr High are at least fifteen years old; and provide extremely poor visual clarity in all instances. These

cameras are analog and should be upgraded to cameras with at least two to three pixels to be integrated into the IP System. This will merge all cameras into an IP System and eliminate the archaic Analog System. The area directly behind the old bus garage is currently not covered by any camera, creating a security issue, placing a camera on the new middle school building would enhance the security and daily visibility..

Staff

Our entire staff, from cleaning to clerical, has been extremely cooperative and patient throughout all aspects of their work. They have had to stop, postpone, and re-clean areas at times to accommodate project delays due to weather and the scheduling of major projects later than desired. They have been outstanding by working in less than desirable conditions. Their effort and initiative is commendable.

DISCUSSION ITEMS

Mr. Trickett discussed the security cameras. They have been here a long time and need to be replaced for safety concerns. He has received a quote for a new system from Pro Com Systems.

The new minivan is kept in the garage and the door is tall. Mr. Trickett received a quote for a garage door opener. Electric would also have to be ran to the garage for the opener to operate.

The epoxy floor is complete and it is recommended we purchase a new scrubber. The scrubber would be used once a week upstairs and daily down in the cafeteria. Mr. Greif is building a portable ramp for the stairs which will make it easy to move the scrubber up and down. Mr. Trickett set up September 18 for the scrubber company to come in for demonstrations.

The tentative budget will be displayed for 30 days. After the 30 days a budget hearing will be scheduled for the budget approval.

OLD BUSINESS

The new stove is in. A time will be scheduled to get it to the kitchen and installed.

NEW BUSINESS

Member Aubry made a motion to declare the Fiscal Year 2018 Tentative Budget on public display from August 18, 2017 - September 20, 2017, and post Public Notice of Public Hearing on said budget for September 20, 2017 at 7:15 P.M. in the library at Riley CCSD 18, 9406 Riley Road, Marengo, IL 60152. Member Olsen seconded the motion which carried on a roll call vote as follows:

- Member Aubry – AYE
- Member Olsen – AYE
- Member Northcutt – AYE
- Member Mitchell – AYE
- Member Millard – AYE

Member Aubry made a motion to approve the employment of John Matz, Bus Driver, Yvonne Maniates, Bus Driver, and Laurie Karczewski, Program Aide. Member Olsen seconded the motion which carried on a roll call vote as follows:

Member Aubry – AYE
Member Olsen – AYE
Member Mitchell – AYE
Member Northcutt – AYE
Member Millard – AYE

Member Northcutt made a motion to approve a lunch increase from \$2.50 to \$2.65. Member Olsen seconded the motion which carried on the following:

4 AYE
1 NAY

Member Aubry made a motion to approve Records Disposal Certificate Application 08-295.. Member Olsen seconded the motion which carried unanimously.

Member Aubry made a motion to accept the Safety Inspection from BR Bleachers. Member Olsen seconded the motion which carried unanimously.

Member Aubry made a motion to accept Program Aide, Katie Anthony's resignation effective July 25, 2017. Member Aubry is on the Personnel Committee. No second motion needed. Motion carried unanimously.

Member Aubry made a motion to approve the Joint Purchasing Program Resolution from Illinois Central Management Services. Member Olsen seconded the motion which carried unanimously.

Member Aubry made a motion to renew the appointment of Dr. Robb Cooper as District Attorney. Member Northcutt seconded the motion which carried unanimously.

Approving the ISBE Application for Recognition of School 2017-2018 was tabled until the September Board Meeting.

Member Olsen made a motion to to approve the purchase of a scrubber for up to \$5,000. Member Aubry seconded the motion which carried on a roll call vote as follows:

Member Olsen – AYE
Member Aubry – AYE
Member Millard – AYE

Member Mitchell – AYE
Member Northcutt – AYE

Member Olsen made a motion to approve the purchase of interior and exterior cameras for up to \$18,000. Member Northcutt seconded the motion which carried on a roll call vote as follows:

Member Olsen – AYE
Member Northcutt – AYE
Member Aubry – AYE
Member Millard – AYE
Member Mitchell – AYE

PRESIDENT’S CALL FOR ANY COMMENTS FROM BOARD MEMBERS:

None

Member Aubry made a motion to adjourn at 8:21 P.M. Member Olsen seconded the motion which carried unanimously.

The next Board of Education meeting will be Wednesday, September 20, 2017.

Respectfully submitted,
Renee Andrews, Riley School Secretary

Mrs. Anita Mitchell – President

Mrs. Tamela Olsen - Secretary