

Special Meeting Minutes follow these minutes:

RILEY COMMUNITY CONSOLIDATED SCHOOL  
District 18  
9406 Riley Road  
Marengo, IL 60152

Wednesday, September 15, 2010  
7:00 PM

### **MINUTES OF THE REGULAR SCHOOL BOARD MEETING**

School Board Members Peters, Northcutt, Aubry, and Schnable, answered roll call at 7:01 PM. Board Members not present: President Behnke, Member Mitchell, and Member Proberts. Members of the public in attendance were Mrs. Wojcik and Mr. Volkening. Also in attendance were Mrs. Schnable, Mrs. Conkling, Mrs. Rooney and Mr. Trickett.

Superintendent Trickett would like to add in XII: New Business: Item G: Approve posting on the Riley CCSD 18 Website Administrative Salaries in accordance with The School Code 105 ILCS1 – 20.46; and the posting of Certified Staff members' salary information as reported to Teacher Retirement Service, inclusive of last name, first initial, salary, degree, post graduate credits, and years experience; Item H: Appoint Board of Education recording secretary, Barb Rooney, the designated representative to assist with duties and actions of the board related to the election; I: Approve the hiring of Kelly Haeflinger as part-time physical therapist; and Josh Maas as the 8<sup>th</sup> grade boys basketball coach; and J: Authorize the administration to dispose of antiquated (prior to 2000) school trophies due to limited room for storage and appropriate display. Also Change "E" to "G" in the Consent Agenda.

Member Northcutt made a motion to accept the changes to the agenda. Member Schnable seconded the motion which carried unanimously.

There were no Freedom of Information requests. Questions on the bills payable were directed to Mrs. Schnable and Superintendent Trickett from Member Schnable and Member Mitchell. There were no changes to the August 18, 2010 minutes. The Open Meetings Act allows for the destruction of all recorded executive session minutes after six months. The hard copies of these executive sessions have been approved accordingly. The Marengo Area School Education Foundation donation for the 2009/10 year is \$3,665.94. This donation has been put towards the purchase of the LCD projectors for instructional use in the junior high classrooms. Superintendent Trickett is recommending Mrs. Karen Schnable, Business Manager as the Illinois Municipal Retirement Representative for Fiscal Year 2011.

Member Aubry made a motion to accept the consent agenda as amended. Member Northcutt seconded the motion which carried unanimously.

### **RECOGNITION AND INTRODUCTION OF VISITORS**

Superintendent Trickett would like to introduce to the Board of Education, Mr. Glenn Volkening, a long time member of Riley Township.

Mr. Volkening presented the Board with a plan for a new subdivision just west of Southridge and north of Pleasant Grove Road. The subdivision will consist of approximately 88 one-acre lots with well and septic. There is an additional 20 to 30 wooded lots which were originally in the Seven Oaks proposed subdivision which will be part of this subdivision. These homes will be under the same building guidelines as the existing Southridge subdivision. Mr. Glenn Volkening, Mrs. Todd Volkening and Mr. Michael Grimser have purchased the Seven Oaks property for further development. The remaining acreage in the Seven Oaks property will not be developed until the installation of city water and sewer. The original Seven Oaks property was already annexed into the City of Marengo and Mr. Volkening is proposing this new subdivision be annexed into the City of Marengo. The City of Marengo will be responsible for the roads and will be under the jurisdiction of the Marengo Fire and Police. Mr. Volkening would also like the City of Marengo to revisit the amount of impact fees.

### **PUBLIC INPUT**

No public input.

Member Aubry made a motion to convene Budget Hearing for Fiscal Year 2011 at 7:28 PM. Member Schnable seconded the motion which carried unanimously.

Superintendent Trickett presented the budget for the Fiscal Year 2011 Budget. The 2011 budget will reflect a balanced budget with expenditures, after removing the one time building project costs, increasing one percent over the 2010 budget. The fiscal year 2010 budget expenditures were at approximately ninety-four percent of the projected expenditures for the fiscal year. The budget also reflects a change in where General State Aid (GSA) will be reported. He recommends that GSA be designated by resolution to the Operations and Maintenance Fund. The GSA payments are unrestricted and may be designated by resolution to all other funds with the exception of working cash fund. Mr. Trickett recommended the budgeting of GSA to the Operations and Maintenance Fund in order to sustain fund balances in this fund to meet growing maintenance costs due to aging facilities. In addition the budget will show by resolution, the debt incurred by borrowing funds to complete the junior high building project will be paid from the Operation and Maintenance Fund. Currently, the GSA goes to the education fund. Mr. Trickett believes the education fund balances are sufficient for the next

three or four years to meet expenditures and the GSA received in 2011 will help to better sustain current balances in the Operations and Maintenance Fund. Member Schnable would like to thank Superintendent Trickett and Mrs. Schnable for the many hours involved in preparing the budget.

Member Northcutt made a motion to close the budget hearing at 7:48 PM. Member Aubry seconded the motion which carried unanimously

The regular Board Meeting reconvened at 7:48 PM.

### **COMMUNICATIONS**

Members Behnke, Peters, and Schnable along with Principal Conkling and Superintendent Trickett attended the annual Safety meeting Monday, September 13, 2010 with the McHenry County Sheriff's Department and the Marengo Fire and Rescue Departments. Mrs. Conkling submitted the Crisis Plan to all departments which will also be submitted to the Regional Office of Education.

Submitted in the Board packet is a copy of the City of Marengo September 13, 2010 Agenda for the regular City Council Meeting. This is for your information to help keep you up to date with the day to day business of the City of Marengo. The Kishwaukee Division Fall Dinner Meeting will be September 23, 2010 at Harlem High School in Machesney Park. Please inform Mrs. Rooney if you are planning to attend. Member Northcutt is interested in attending. Also enclosed in the Board packet is a summary of Developer Donation/Impact Fees paid to the Marengo School Districts for the 2009/10 year. There has been some discussion over developers building homes with floor plans consisting of only two bedrooms. The difference in impact fees is substantial. The Riley Parents Association has submitted their 2010/11 Budget for your information. RPA is hoping to raise close to \$16,000.00 to cover various activities, trips and school programs. Election packets are available in the office for the forthcoming April 2011 candidates for the school board. There will be three positions on the Board up for election. If you are interested or know someone who might be interested, please pick up a packet. Informational packet from Gallagher Basset Services, Inc., regarding our liability insurance cooperative (CLIC), has been enclosed with the board packet. Riley School conducted the Health Life/Safety inspection September 1, 2010 by Gene Goeglein, Regional Superintendent. There was one fire extinguisher in the library that had not been tagged. Other minor areas of concern were: keeping the boiler room door closed while students are present; checking ceiling tiles in food storage room #2 and securing loose tiles; and to make sure all custodian closets are locked. The 78<sup>th</sup> IASB-IASA-IASBO Joint Annual Conference will be held November 19, 2010. Member Northcutt and Member Mitchell will be attending.

### **PRESIDENT'S REPORT**

In President Behnke's absence, Vice President Peters is urging Board Members to get the 'word' out to run for Riley School Board Member positions.

## **PRINCIPAL'S REPORT**

After the Health Life/Safety inspection Mrs. Conkling is already making a list of projects for the maintenance department for next summer. The evacuation signs and cork strips for the new building have arrived and will be installed. The Back-to-School bash was a success and well attended. Students were well behaved. The new building came in handy for the washroom facilities. Our swing set should be delivered September 20, 2010. We have requested installation quotes from two individuals. Once the swing set is installed, Mrs. Conkling will select a few more pieces that will fit within the guidelines. The Magazine Drive also begins September 20, 2010 with an all school assembly at the end of the day. Co-ed soccer and girls' volleyball are underway. Ms. Marsh has volunteered to condition interested students for the Rockford 'Jingle Bell' 5K run in November. There has been good participation for this event. Mrs. Conkling has provided the Board Members with two sets of graphs outlining ISAT results. Riley has stayed very consistent and continues to be well above State Standards. Our math and reading continue to be well above standards but we still need improvement in writing. The State has not been consistent with issuing writing tests on a yearly basis. Nor have the writing tests been consistent in instruction. Writing scores are low through out the State, but Riley continues to score better than average. Our curriculum mapping has shown a need for a new reading series. Mrs. Conkling will be meeting with teachers to discuss the area of weakness and will look into a new series for the 2011/12 school year.

## **SUPERINTENDENT'S REPORT**

The septic area by the playground has been covered with dirt and seeded. One septic cover that holds the pump will be covered with a plastic frog sandbox to prevent students from injury. Construction of the backstops will start this week after school hours.

## **NEW BUSINESS**

The Riley Education Association reported that with the onset of the October 1, 2010 health insurance renewal, they would like to stay within the current health insurance plans per the bargaining contract.

Member Schnable made a motion to accept Employee Health Insurance Plan through Blue Cross Blue Shield effective October 1, 2010, through September 30, 2011. Member Aubry seconded the motion which carried unanimously.

Member Schnable made a motion to submit an Application for Recognition of Schools to Illinois State Board of Education. Member Aubry seconded the motion which carried unanimously.

Member Aubry made a motion to adopt FY 2011 Budget as presented. Member Northcutt seconded the motion which carried on a roll call vote as follows:

Member Peters – AYE  
Member Schnable – AYE

Member Aubry – AYE  
Member Northcutt – AYE

Member Northcutt made a motion to adopt a resolution to designate all General State Aid received for fiscal year 2011 to be allocated to the Operations and Maintenance Fund. Member Schnable seconded the motion which carried unanimously.

Member Northcutt made a motion to adopt a resolution to transfer, in fiscal year 2011, \$71,987.50 from the Operations and Maintenance Fund to the Debt Service Fund for payment toward the Lease-Purchase Agreement for the new free standing junior high building. Member Aubry seconded the motion which carried unanimously.

Member Aubry made a motion to approve the Impact Fee Report to Regional Office of Education for FY 2010. Member Schnable seconded the motion which carried unanimously.

Superintendent Trickett will post, on the Riley web-site, administrative and certified staff salary information. The administrative posting of this information is in accordance with The School Code 105 ILCS1-20.46. The posting will help deter Freedom of Information requests.

Member Schnable made a motion to approve posting on the Riley CCSD 18 Website Administrative Salaries, in accordance with the School Code 105 ILCSI – 20.46, and the posting of Certified Staff members' salary information as reported to Teacher Retirement Service; inclusive of last name, first initial, salary, degree, post graduate credits, and years experience. Member Northcutt seconded the motion which carried unanimously.

Member Schnable made a motion to appoint Board of Education recording secretary, Barb Rooney, the designated representative to assist with duties and actions of the board related to the election. Member Aubry seconded the motion which carried unanimously.

Member Northcutt made a motion to approve the hiring of Kelly Haeflinger as part-time physical therapist; and Josh Maas as the 8<sup>th</sup> grade boys' basketball coach. Member Schnable seconded the motion which carried unanimously.

Due to limited space in our trophy cases we would like to dispose of trophies prior to 2000. The disposed trophies could be a potential fundraiser.

Member Schnable made a motion to authorize the administration to dispose of antiquated (prior to 2000) school trophies due to limited room for storage and appropriate display. Member Aubry seconded the motion which carried unanimously.

Member Schnable made a motion to enter Closed Session for the Discussion of Personnel, Litigation, Negotiations, and Campus Security. Member Aubry seconded the motion which carried unanimously.

The regular School Board Meeting resumed at 8:24 PM.

Member Schnable made a motion to authorize Superintendent Trickett to pursue a collection agency for the purpose of regaining tuition owed to the District for non-resident students. Member Aubry seconded the motion which carried unanimously.

It was a Board decision to hold a Special Board Meeting prior to the October 20, 2010 meeting for the purpose of negotiations.

Member Schnable made a motion to hold a Special Board of Education meeting, September 29, 2010, at 6:30 PM in the Learning Center. Member Aubry seconded the motion which carried unanimously.

There were no comments from Board Members.

The next regular Board of Education meeting will be October 20, 2010 at 7:00 PM.

Member Schnable made a motion to adjourn at 8:47 PM. Member Aubry seconded the motion which carried unanimously.

Respectfully submitted,

Barbara Rooney, Riley School Secretary

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Mr. Jay Behnke – President

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Mrs. Anita Mitchell – Secretary

RILEY COMMUNITY CONSOLIDATED SCHOOL  
District 18  
9406 Riley Road  
Marengo, IL 60152

Wednesday, September 29, 2010  
6:30 PM

**MINUTES OF THE SPECIAL SCHOOL BOARD MEETING**

School Board Members Peters, Mitchell, Proberts, Northcutt, Aubry and Schnable answered roll call at 6:33 PM. Board Member not present: President Behnke. No members of the public in attendance. Also in attendance was Mr. Trickett.

Member Mitchell made a motion to enter Closed Session at 6:34 PM for the Discussion of Negotiations. Member Schnable seconded the motion which carried unanimously.

The regular School Board Meeting resumed at 8:22 PM.

There were no comments from Board Members.

The next regular Board of Education meeting will be October 20, 2010 at 7:00 PM.

Member Schnable made a motion to adjourn at 8:23 PM. Member Northcutt seconded the motion which carried unanimously.

Respectfully submitted,

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Mr. Jay Behnke – President

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Mrs. Anita Mitchell - Secretary