

RILEY COMMUNITY CONSOLIDATED SCHOOL  
District 18  
9406 Riley road  
Marengo, IL 60152

Wednesday, July 16, 2008  
7:00 PM

**MINUTES OF THE REGULAR SCHOOL BOARD MEETING**

School Board Members Peters, Proberts, Wardzala, Schnable, Mitchell, Behnke, and Olsen answered roll call at 7:16 PM. Members of the public in attendance were Mrs. Wojcik, Mrs. Schnable, Mr. Wardzala, and Mr. Conkling. Also in attendance were Mrs. Conkling, Mrs. Rooney, and Mr. Trickett.

Those in attendance stood for the Pledge of Allegiance.

There were no Freedom of Information requests.

President Schnable would like to add an Item "G" to the Consent Agenda to acquire an insurance bond for the treasurer of the Activity Fund.

Superintendent Trickett provided the Board with an Annual Financial Fund spread sheet outlining our financial spending and borrowing for the 2007/08 fiscal year. With early tax dollars and budgeting throughout the year we were able to avoid using Tax Anticipation Warrants. However, we did have to spend approximately \$159,000 of early tax money to avoid borrowing and paying interest.

Member Wardzala had a few questions on the payables one of which was the purchase of a new server. Member Wardzala also questions the purchasing power of the technology coordinator with out a technology plan. Mr. Trickett reviews all requests and has the technology coordinator justify all purchases before a purchase order is issued. Mr. Trickett also addressed the issue of the absence of a technology plan. The technology plan will be part of a developmental process for next year. Member Wardzala also questioned the condition of the roof. Mr. Trickett explained throughout the year three classrooms had leaks occurring from the snow and rain. The roof will eventually need replacing but the cost is prohibitive at this time. Carlson roofing was contacted and they charge \$3,000 a day for repairs. Member Wardzala also pointed out that her name in the Closed Session Minutes has two "l"s and it should only be one. Mr. Trickett, apologized for that due to a typing error on his part.

**MINUTES OF THE REGULAR BOARD MEETING**

**JULY 23, 2008**

Member Wardzala made a motion to approve the amended Consent Agenda as amended. Member Peters seconded the motion which carried on a roll call vote as follows:

Member Proberts – AYE  
Member Schnable – AYE  
Member Mitchell – AYE  
Member Peters - AYE

Member Wardzala – AYE  
Member Behnke– AYE  
Member Olsen – AYE

**PUBLIC INPUT**

There was no public input.

**COMMUNICATIONS**

There is an IASB Board Members Summary form included in your Board Packet. Please fill out and return to either Mr. Trickett or to the IASB office.

The Department of Planning and Development notified the Board of a hearing on July 16, 2008 for a proposed subdivision in Coral Township. It is the request of the Board to ask for cash in lieu of land. The Illinois Association of School Boards informational sheet on legislation in Springfield, Letter to the City of Marengo Administrator Scott Hartmann informing the City of our utilization of impact fees from Brookside Meadows for maintenance improvements to Riley School for the 2009/09 school year, and the letter to Mr. Trickett from Michael Haley Interim Administrator of the City of Marengo’s letter thanking us for our advisement letter on the expenditure of impact fees from Brookside Meadows are all informational.

Mr. Trickett announced the last two sections of the policy manual will be reviewed on July 23, 2008 by the Policy Committee.

The lighting grant has been completed and sent. If Riley School meets the energy efficient requirements we will be reimbursed \$23,700.00 which was the cost of materials to upgrade our lighting. Labor for installation of new lighting was an additional \$49,000. Transportation, End of Year, State Aide Claim and Expenditure Reports have been submitted to ISBE. Grant applications have been filed with ISBE for Reading Block Grant, NCLB Title I, II, IV, and V. Mr. Trickett expressed appreciation to Mrs. Conkling, Mrs. Rooney, and Mrs. Schnable for their valuable contributions to these tasks.

**PRESIDENT’S REPORT**

President Schnable had nothing to report at this time.

**PRINCIPAL'S REPORT**

Mrs. Conkling received the Illinois Youth survey results from the McHenry County area and handed out a graph outlining the results of Riley's 2008 8<sup>th</sup> grade class compared to cumulative results of McHenry County. Mrs. Conkling commented on how alarmingly high Riley's results were. Some of these results might be skewed because of Riley's small enrollment and or embellishments by students. However, drug and alcohol abuse is still a subject we need to address in Junior High. Superintendent Trickett mentioned that drug and alcohol intervention programs statewide under Governor Blagojevich have been cut drastically. Member Peters asked if we are still teaching an intervention program in the lower grades and if there is some programs for the Junior High. Mrs. Conkling replied that the drug and alcohol programs for the elementary sections are still quite extensive but not in the Junior High. This is something we may need to look into.

Our building maintenance is progressing. We have had to redo some flooring and rooms because of roof leaks and carpet installation. The Junior High has been completed except for the two floors that need to be touched up because of the roof leaks. The library will need another cleaning because of the installation of the new carpet and tile. All the computers need to be moved and cleaned. Ms. Moore would like to accomplish this before the installation of the new server. The elementary quads will be completed by the end of this week. The third grade mobile is done and the crew will move to the fourth and fifth grade mobiles for cleaning. Three out of the seven buses have also been cleaned. The paper room was moved to the back room of the library to make room for the Special Education department as a second classroom. We are painting the elementary girl's bathroom. Locker rooms and coaches offices still need to be cleaned. The kitchen cleaning is still waiting for the State Inspector to come in and make a ruling on the plumbing.

Mrs. Conkling and Mrs. Campanelli attended a workshop on Response to Intervention and found it overwhelming. We will be sending another team of two next week. We have until January 2009 to develop a program and it needs to be implemented the following year. This program is to identify and provide the correct placement of special education students. The Board needs to keep in mind for next year's budget to allocate funds to implement this program which is mandated by the State but not funded by the State for assessment tools, computers and computer programs.

**SUPERINTENDENT'S REPORT**

Superintendent Trickett mailed out a second letter to the State Plumbing Inspector requesting them to make a ruling on the plumbing issues requested by McHenry County. McHenry County has extended the required repairs until the ruling by the State is made. The inspector is in the Chicago area. Mr. Knobloch will be updating the plumbing in the boy's elementary bathroom. Mr. Trickett, providing funding is available would like to update the current sinks in the boys and girls bathrooms with a more modern sink for reasons of hygiene and appearance.

**MINUTES OF THE REGULAR BOARD MEETING**

**JULY 23, 2008**

Mr. Steve Colaizzi from the Illinois State of Education Archive Division came to review all of the records and provide us with an outline for present and future destruction of records within the statutes. Mr. Colaizzi will make a list of files that can be destroyed by categorizing them and providing a time table for legal destruction. A large amount of records, approximately two thirds, may be destroyed this fall. Once our application has been approved by Springfield, we will need to wait 60 days before these records can be destroyed. Mr. Trickett feels these records should be professionally shredded due to the contents.

Mrs. Conkling is working hard interviewing candidates for teaching positions.

**OLD BUSINESS**

Superintendent Trickett presented the Goals for the 2008/09 school year. Mrs. Conkling is concerned with the wording of the goal to “Accomplish curricular alignment of the four curricular areas of Science, Social Studies, Reading, and Mathematics such that the curriculum is a seamless progression of concepts among the three Marengo area public schools district.” Mrs. Conkling feels the wording can be misunderstood and would like permission from the Board of Education to reword. President Schnable and the Board asked Mrs. Conkling to reword this goal.

**NEW BUSINESS**

For the time and material sum not to exceed \$3,000 per day for a two man crew, Carlson Roofing Company will come to Riley and repair roof leaks. Mr. Trickett would like the approval from the Board to give the authority to Carlson Roofing for a second day of repairs if necessary.

Member Behnke made an amended motion to allow Carlson Roofing to make authorized repairs to roof for one day and give Superintendent Trickett permission to approve a second day if necessary. Member Peters seconded the motion which carried on a roll call vote as follows:

Member Wardzala – AYE  
Member Peters – AYE  
Member Mitchell – AYE  
Member Proberts – AYE

Member Schnable - AYE  
Member Behnke– AYE  
Member Olsen – AYE

Mr. Trickett informed the Board the mobiles will need their yearly inspection which is done by our architect Terry Ernest.

Member Behnke made a motion to approve usage of Temporary Facility for the 2008/09 school year consisting of three mobile double classrooms: Member Proberts seconded the motion which carried unanimously.

**MINUTES OF THE REGULAR BOARD MEETING**

**JULY 23, 2008**

Member Proberts made a motion to approve the Temporary Facility Evacuation Assurance for school year 2008/09. Member Mitchell seconded the motion which carried unanimously.

Superintendent Trickett would like to recommend changing the date of the next Board Meeting from August 20, 2008 to August 27, 2008. Mrs. Schnable would like permission from the Board if the Board meeting is extended to the 27<sup>th</sup> to pay bills to avoid late fees and finance charges. If there is a bill in question she will hold that bill for approval for the August 27<sup>th</sup> Board Meeting.

Member Behnke made a motion to change the August 20, 2008 Board of Education Meeting to August 27, 2008. Member Wardzala seconded the motion which carried unanimously.

A new law has been passed requiring all schools to conduct an Annual School Safety Review. A 30 day advance notice will be sent to select Riley staff, Riley parents, the Marengo Fire Department and McHenry County Sheriff's Department to gather input and exchange ideas in making a safe environment for Riley School.

Member Behnke made a motion to conduct the Annual School Safety Review Pursuant to the School Safety Drill Act (P.A. – 94-600) on September 10, 2008. Member Proberts seconded the motion which carried unanimously.

Superintendent Trickett and Mrs. Schnable have been working on the 2008/09 budget. A copy will be sent to all Board Members. Any changes will be noted at the August 27<sup>th</sup> Board of Education meeting.

Member Wardzala made a motion for public display of the tentative budget from July 30, 2008 to September 17, 2008 and post Public Notice of Public Hearing on said budget to be held on September 17, 2008 at 7:30 PM at Riley Community Consolidated School District 18, 9406 Riley Road, Marengo, Illinois 60152. Member Proberts seconded the motion which carried unanimously.

Mr. Trickett presented a quote from Anderson Lock Company for a new lock system for security and code violations to Riley School. Mr. Trickett will seek other bids but feels the hardware portion will be competitive but labor costs may vary. Mr. Trickett is seeking the Board's approval to give the Building Committee the authority for expenditure to complete this project before August 18, 2008.

**MINUTES OF THE REGULAR BOARD MEETING**

**JULY 23, 2008**

Member Wardzala made a motion to give the Building Committee the authority to approve expenditures to update and correct violations for Riley School's lock system. Member Olsen seconded the motion which carried on a roll call vote as follows:

Member Schnable – AYE  
Member Behnke – AYE  
Member Olsen – AYE  
Member Wardzala – AYE

Member Peters – AYE  
Member Mitchell – AYE  
Member Proberts – AYE

Member Behnke made a motion to enter Executive Session at 8:12 PM for the discussion of Personnel, Litigation, Campus Security and Negotiations. Member Proberts seconded the motion which carried unanimously.

Member Behnke made a motion to enter into Regular Session at 8:58 PM. Member Mitchell seconded the motion which carried unanimously.

Superintendent Trickett would like to recommend to the Board that a 5% wage increase for extra support staff personnel based upon current economic conditions. Member Peters would like this conveyed to the extra support staff as a reward for service.

Member Peters made a motion to regretfully accept the resignations of Ms. Angela Rieke and Ms. Laura Raether. Member Wardzala seconded the motion which carried unanimously.

Member Peters made a motion to terminate Mrs. Belinda Pollnow. Member Proberts seconded the motion which carried unanimously.

Member Wardzala made a motion to rehire extra support staff personnel for the 2008/09 school year as presented. Member Mitchell seconded the motion which carried unanimously.

Member Behnke made a motion to approve a 5% wage increase for all extra support staff personnel for the 2008/09 school year. Member Peters seconded the motion which carried on a roll call vote as follows:

Member Behnke – AYE  
Member Olsen – AYE  
Member Wardzala – AYE  
Member Peters – AYE

Member Mitchell – AYE  
Member Proberts – AYE  
Member Schnable – PRESENT

**MINUTES OF THE REGULAR BOARD MEETING**

**JULY 23, 2008**

Member Behnke made a motion to supplement the Recording Secretary \$50.00 for each Board Meeting with no retroactivity. Member Mitchell seconded the motion which carried on a roll call vote:

Member Mitchell – AYE  
Member Proberts – AYE  
Member Schnable – AYE  
Member Behnke – AYE

Member Olsen – AYE  
Member Wardzala – AYE  
Member Peters – AYE

Member Behnke made a motion to adjourn at 9:00 PM. Member Proberts seconded the motion which carried unanimously.

Respectfully submitted,

Barbara Rooney, Riley School Secretary

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Mr. Kurt Schnable – President

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Mrs. Anita Mitchell - Secretary